

YVUCET – 2018

YOGI VEMANA UNIVERSITY :: KADAPA
(CERTIFICATE VERIFICATION AND WEB-BASED COUNSELING)

INSTRUCTIONS TO THE CANDIDATES

1. The Directorate of Admissions, Yogi Vemana University, Kadapa is conducting WEB-Based Counseling from 22nd to 24th June 2018. Candidates who have qualified in the YVUCET – 2018 are required to attend for the CERTIFICATE VERIFICATION on the specified date and time mentioned in the Phase I counselling schedule displayed in the www.yvudoa.net.
2. Candidates should pay the Registration and Processing fee of Rs. 400-00 (OC/BC) and Rs.200-00 (SC/ST) as per the category at the time of counselling. Other University students have to pay an additional fee of Rs.250.
3. Candidate should bring the following ORIGINAL CERTIFICATES/DOCUMENTS along with Two sets of Xerox Copies for verification.
 - a) YVUCET-2018 Rank card and Hall Ticket.
 - b) Marks statements and Provisional/Degree Certificate of the qualifying examination
 - c) Transfer and Conduct certificates (**Admission will not be given if T.C. of the institution where the candidate studied last is not submitted**)
 - d) SSC and Intermediate pass certificates
 - e) Two Passport size photographs
 - f) Study certificates from IX class to qualifying examination
 - g) Caste certificate in original from the Tahsildar in case of SC/ST/BC candidates, obtained in the year 2018 OR Permanent caste certificate.
 - h) Income certificate from the Tahsildar obtained on or after 01-01-2018 (for those who wish to apply for Scholarship/ fee concession). Fee concession will not be given if income certificate is not submitted.
 - i) Relevant certificate in case of physically handicapped/extra curricular activities (NCC/NSS/Games & Sports / Cultural Activity) category.
 - j) Discharge certificate and service certificate of the parent in case of a child of armed person.
 - k) Residence Certificate of parents for stay in the state of A.P. from Tahsildar in case of candidates, who have studied outside A.P./ carried out private study.
 - l) Migration certificate (for other University candidates)
4. After certificate verification, candidates are required to exercise web options based on their preference to college during **25th and 26th June 2018**.
5. Seat will be allotted to the candidates provisionally based on rank obtained in YVUCET-2018, reservation, special category and number of available seats on **27-06-2018**.
6. After the provisional seat allotment, candidates have to pay the prescribed fee mentioned against their names in the allotment list through ONLINE during **28-06-2018 to 03.07.2018**. If the candidate is failed to pay the fee within the due date, the seat will be cancelled.
7. **After fee payment, candidates should download the allotment letter and report to the concerned college/department, where the candidate is allotted, on or before 05-07-2018.**
8. If any candidate is not reported to the college/department on or before **05-07-2018**, the seat allotted will be cancelled and the fee amount will be refunded after deducting 10% of the prescribed fee.
9. The unfilled seats and vacant seats arise due to non-payment of fee and not-reported cases will be filled in subsequent counselling process.


DIRECTOR
Directorate of Admissions
Yogi Vemana University
KADAPA